

ROAD CLOSURE/PARKING RESTRICTIONS FILMING NOTIFICATION

Production Company: _____

Address: _____

Telephone: _____

Email Address: _____

Delivery Date: _____

To residents and businesses on : _____

We will be filming (Interior/Exterior) scenes at the following address:

From: _____

At: _____

The production will have a complete [\(Select Applicable\):](#) **Road Closure** **Street Parking on North** **South** **East**

West Side, Any Additional Restrictions: _____

Due to this, movement may be limited during production. We, the production team, will work with you to ensure that we do not inconvenience you and your day.

This notice is being given to you seven days prior to filming. You, the resident, have until 12pm on the third business day prior to filming to contact Kingston Film and Media regarding any concerns via their email: film@tourismkingston.com. All details of the filming can be found in this notice.

Displaced permit parkers affected by our filming activities are kindly asked to park in their driveways (if applicable), surrounding streets, nearby pay lots or production will work with you to find alternate parking at [insert pre-arranged parking location here:](#) _____

On our filming day, please contact _____ from the locations department.

All our filming and related activities are undertaken under the authority and approval of Kingston Film and Media

On behalf of the production, we thank you for supporting Kingston's growing film industry.